



Position Description

Physical Education Teacher

Position Title	Physical Education Teacher
Reports To	Principal/Head of Primary
College Objective	<p>At Geelong Lutheran College it is expected that each staff member will support the Christian ethos of the schools. A good example for Christian living is to be given to children and parents by words and actions.</p> <p>The Christian Education environment we offer depends largely on the maturity and professionalism of all staff. Therefore, it is expected that all staff members co-operate fully with the Head of College, Principal, Heads of School, other staff and the College Council in adhering to the policies, teachings and fostering the ethos, culture and traditions of Geelong Lutheran College.</p> <p>Staff are expected to support the Christian ethos of Geelong Lutheran College and to demonstrate courtesy, co-operation and teamwork with fellow members of staff.</p>
Position Overview	<p>Teachers have a pivotal role (i) contributing to the development of the College as a faith community, (ii) collaborating in the promotion of Geelong Lutheran College as a centre of excellent teaching and learning, and (iii) contributing to the effective administration of the College.</p> <p>In this position, the Physical Education teacher will provide support to the Principal, Head of Primary, the classroom teachers and the students in the delivery of the Physical Education program at St John's Newtown.</p>
Duties and Responsibilities	<p>PE Teacher</p> <p>Teaching and Learning</p> <ul style="list-style-type: none"> • Identify the physical education needs of the College and provide for the range of student abilities within the class. • Prepare long and short-term written course outlines in line with College policy, having considered the needs of all the children. • Ensure that all aspects of the physical education curriculum are covered for the College. • Be responsible for the purchase of suitable resources within the budget allocated and as directed by the Principal. • Be aware of the range and uses of physical education resources throughout the College and have relevant materials available and easily accessible to cater for the needs of the students. • Evaluate planning regularly and systematically and modify planning in the light of experience. • Prepare a well-balanced, flexible timetable. • Organise time effectively and efficiently in order to fulfil responsibilities as a specialist teacher. • Assist in preparing for whole school events such as Athletic days, Cross Country events, Swimming Carnivals and Interschool Sport.

- Provide opportunities for the spiritual, cultural, physical and social development of students through appropriate activities.

Organisation:

- The grouping of students should be flexible and dependent on curricular needs, physical restrictions and the ability and interests of the children.
- Ensure that resources are maintained and that any damaged equipment is repaired/replaced
- Manage time and resources effectively

Assessment and Reporting:

- Ensure that rigorous assessment reflects each students learning journey
- Provide appropriate and timely feedback and feedforward
- Provide effective reports in terms 2 and 4
- Communicate with parents to support students learning
- Maintain high academic standards

Sports Administrator

- Coordinates the participation of students in school and inter-school events
- Develops appropriate sporting activities for the variety of students
- Effectively administers the sport program
- Develops, implements and evaluates the Code of Ethics and Behaviour to ensure it is relevant for Geelong Lutheran College students, parents and staff
- Supports the ethos and mission of Geelong Lutheran College
- Ensures a person professional approach to teaching duties

Participation in events:

- Plans, organises and coordinates the participation of students in Interschool sports
- Plans, organises and coordinates all House carnivals and other activities, in conjunction with Year Level Leaders, in the lead up to events

Sporting activities for students:

- Consults staff and students regarding developing a program of lunchtime activities
- Encourages students to be active in sport programs/events organised by outside bodies
- Liaises closely with Year Level teachers
- Schedules school sporting events

Administration and management:

- Prepares budget for programs at each year level and submits to Head of Primary
- Authorises expenditure according to established procedures
- In conjunction with the PE Teacher:
 - Coordinates the annual stock take of sport assets and equipment
 - Responsible for the return and maintenance of sporting equipment
 - Ensures safety standards are met in every possible situation
 - Coordinates the presentation of all sports awards

	<p>Pastoral Care:</p> <ul style="list-style-type: none"> • Develop and maintain positive and supportive relationships with students • Work closely with wellbeing and adaptive education coordinators to ensure effective social, emotional and academic learning • Support positive student behaviour and interactions • Exercise pastoral care in a manner which reflects College values <p>Relationships:</p> <ul style="list-style-type: none"> • Develop positive relationships with the College community • Develop supportive and collaborative relationships with Head of Primary, Principal and Head of College • Work cooperatively and collaboratively with staff • Develop positive and supportive relationships with the parents, guardians and care givers <p>Professionalism:</p> <ul style="list-style-type: none"> • Ensure personal presentation reflects the Ethos of the College • Maintain personal and professional development opportunities • Care for and take responsibility for any student within our College community as required • Attend Parent Information Evenings, Open Days, and 3-way interviews and other events as required • Attend staff meetings and staff devotions • Participate in policy reviews
<p>Selection Criteria</p>	<p><i>These selection criteria will form the basis to assess applicants for short-listing and determine the successful Teacher.</i></p> <p>PERSONAL QUALITIES</p> <ul style="list-style-type: none"> • Demonstrated commitment to the Christian ethos of Geelong Lutheran College • Accreditation and Training Requirements: (1) Meet or be able to meet the requirements of teacher registration with the Victorian Institute of Teaching, (ii) Either accreditation as a teacher within Lutheran Schools or a commitment to complete the level of accreditation required according to current LEA staffing policy, (iii) Current Anaphylaxis qualifications or a commitment to gaining these qualifications prior to commencement. (Note that GLC will provide opportunities for teachers to maintain this qualification at the end of each year) • A professional approach to contemporary teaching and learning • Demonstrated skills and quality experiences relevant to the position • Demonstrated ability to develop positive relationships <p>QUALIFICATIONS AND EXPERIENCE</p> <ul style="list-style-type: none"> • Qualifications and experience relevant to the duties and responsibilities • Current VIT Registration
<p>Classification</p>	<p>Salary: Lutheran Education (Victorian Schools) Multi Enterprise Agreement 2018 Teacher's salary Hours: 8.15 am – 3.45 pm Location (Base): Geelong Lutheran College St John's Newtown</p>

STATEMENT OF COMMITMENT TO CHILD SAFETY

Geelong Lutheran College is committed to being a Child Safe organisation. Geelong Lutheran College has a zero tolerance for child abuse and is committed to acting in children's best interests and in keeping them safe from harm. Geelong Lutheran College regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture.

Geelong Lutheran College is an Equal Opportunity Employer